



AI READINESS CHECK

Is Your Business Ready for AI?

Most companies aren't behind on AI—they're behind on process.

Before investing in AI, automation, chatbots, copilots, or agents, your business needs the right foundation. See exactly where your organization stands today.

2-Minute Self-Assessment • 20-Point Scorecard

1 STEP 1 Business AI Readiness Scorecard

Processes & Documentation

- Documented SOPs for core business processes
- Employees follow consistent workflows
- Critical knowledge isn't trapped in individuals
- We regularly review and improve processes

YOUR SCORE

/ 4

Data & Information

- Business data is organized and easy to access
- A single source of truth for critical info
- Files, documents & knowledge are searchable
- We trust the quality of our business data

YOUR SCORE

/ 4

Automation

- We've automated repetitive manual tasks
- Minimal time spent on copy / paste work
- Data flows automatically between systems
- We actively identify what to automate

YOUR SCORE

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Technology Stack

- Our systems are integrated
- We understand where our data lives
- Our technology supports growth
- We have visibility into performance

YOUR SCORE

/ 4

AI Adoption

- Employees are actively using AI tools
- We have AI usage guidelines
- We've identified specific AI use cases
- We measure AI impact on productivity

YOUR SCORE

/ 4

HOW TO SCORE

Tick every box that's true for your business. Give yourself **1 point** per check, then add up all five sections for a score out of **20**.

Add your five section scores together → Total AI Readiness Score

TOTAL

/ 20

2

STEP 2

Your Results — Where Do You Stand?

0–8 POINTS

AI Curious

You're exploring AI, but foundational gaps will limit your results until the basics are in place.

FOCUS AREAS

Process Documentation

Data Organization

Workflow Standardization

9–15 POINTS

AI Emerging

You have pieces in place but likely lack a cohesive AI strategy to tie them together.

FOCUS AREAS

Workflow Automation

Data Integration

Team Adoption

16–20 POINTS

AI Ready

Strong foundation. You can implement AI solutions that drive measurable business outcomes.

FOCUS AREAS

AI Agents

Predictive Analytics

Intelligent Automation

Decision Support

THE BIG QUESTION

20–40%

How much of your team's week disappears into work AI could handle?

Studies consistently show knowledge workers spend 20–40% of their time on repetitive admin, manual data entry, hunting for information, and process bottlenecks.

AI doesn't *replace* your team. It **amplifies** your team.



WHAT BIZKEY HUB DOES

We Help Organizations Become AI-Native

✓ AI Strategy & Roadmaps

✓ Workflow Automation

✓ Process Improvement

✓ Human-in-the-Loop Workflows

✓ AI Agents & Chatbots

✓ Data & Analytics

✓ AI-Powered Marketing Systems

✓ Business Process Transformation

✓ Training & Adoption

YOUR NEXT STEP

Get Your Free AI Readiness Review

Book a complimentary 30-minute strategy session—and walk away with a clear, prioritized plan for putting AI to work in your business.

WHAT YOU'LL WALK AWAY WITH

- ✓ **Personalized AI Opportunity Assessment**
- ✓ **Process Bottleneck Review**
- ✓ **Quick-Win Automation Recommendations**
- ✓ **Custom AI Adoption Roadmap**
- ✓ **ROI Opportunity Discussion**



SCAN TO BOOK

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BIZKEY HUB

Helping businesses work smarter, scale faster & become AI-Native.

AI Strategy · Workflow Automation
Process Improvement · HITL Workflows